2023 CoC New Projects Application

Submission Deadline: August 25, 2023 at 5:00 p.m. PST

Overview

Continuum of Care

New Projects Application

2023 CoC Program Competition

City of Pasadena Department of Housing

649 N Fair Oaks Ave, Pasadena, CA 91103

Diana Trejo

Homeless Programs Coordinator

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Notice Regarding Disclosure of Contents of Document

Applicant Information

Applicant Information

Organization Name

Organization Type

UEI Number

Employer/Tax ID Number

*On **April 4, 2022**, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov)*

Organization Address

Address Line 1

Address Line 2

| City | State | Zip Code |

Organization Director/CEO Name   **Email**   **Phone**

First   Last

Contact Person   **Email**   **Phone**

First   Last

Please note this information will be included in HUD's electronic grants management system (esnaps) and will be submitted with the CoC application.

Contact Person Title

Application Contact   **Email**   **Phone**

First   Last

Please include the name of the person working on the project application who should recieve a confirmation email once submitted.

Active SAM Status Requirement

☐ I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission and will ensure this SAM registration will be renewed annually to meet this requirement.

Proof of active SAM registration is required to be submitted with this application.

Faith-Based Organization

○ Yes ○ No

Is the applicant a Faith-Based Organization?

Federal Grant

○ Yes ○ No

Has the applicant ever received a federal grant, either directly from a federal agency or through a State/local agency?

Other Government Assistance

○ Yes ○ No

Will your organization receive any other government assistance (federal, state, local) that will be involved in the proposed project?

Interested Parties

*Applicants **must disclose:***

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity; and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds $50,000 or 10 percent of the assistance (whichever is lower).

If there are no parties with a financial interest in the project, please indicate N/A.

First and Last Name	Type of Participation	Financial Interest ($)	Financial Interest (%)

Federal Lobbying

○ Yes ○ No

Does the applicant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?

Applicant Experience

1-5. Agency Experience

1. Experience Utilizing Federal Funds (max 5,000 characters)

Please describe:

1. Your organization's experience effectively utilizing federal funds;

2. Identify the number and describe the types of federal contracts administered in the past three years, as well as the duration of contracts; and

3. Describe your organization's experience with identifying and securing matching funds from a variety of sources, including the types of matching funds you have experience with.

2. Project Experience (Max 5,000 characters)

Please describe:

1. Your organization's experience in administering the proposed project, include the number of years your organization has operated like-projects; and

2. Describe why your organization is the appropriate entity to receive funding and provide examples that illustrate the experience and expertise in the following: (a) Working with and addressing the target population(s) identified housing and supportive service needs; and (b) Developing and implementing relevant program systems and services.

3. Experience with Leveraging Funds (max 3,000 characters)

Please describe:

1. Your organization's experience in leveraging federal, state, local, and private sector funding, If your organization has no experience leveraging other funds, include the phrase "No experience leveraging other federal, state, local, or private sector funds."; and

2. Specify the number and type of different funding sources leveraged in the last three years and what projects the leveraged funding supported.

4. Financial Management Structure (max 3,000 characters)

Please describe:

1. Your organization's financial management structure, including how your organization has a functioning accounting system that is operated in accordance with generally accepted accounting principles or has designated a fiscal agent that will maintain a functioning accounting system with generally accepted accounting principles;

2. Any fiscal control and accounting procedures your organization implements to assure proper dispersal of and accounting for federal funds in accordance with the requirements of 2 CFR part 200; and

3. Your organization's process to submit monthly invoices and required reports on time.

5. Unresolved Audit or Monitoring Findings

○ Yes ○ No

Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization?

Project Detail

6-8. Project Detail

6. Project Type

☑ Permanent Supportive Housing (PSH)

☑ Rapid Rehousing (RRH)

☑ Domestic Violence Rapid Rehousing (DV RRH Bonus)

Please indicate what project type your organization is applying for.

7. Victim Service Provider

☐ Yes ☐ No

Is your organization a victim service provider defined in 24 CFR 578.3? Victim service provider means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

8. Grant Funding

☐ Yes ☐ No

Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))? Per federal regulations, no assistance provided under the CoC program may be used to replace State or local funds previously used, or designated for use, to assist people experiencing homelessness.

Permanent Housing (PSH & RRH)

Permanent Housing (PSH & RRH) Project Application

9. Project Name

Organizations applying to expand an existing project should include the word "Expansion" in the project title.

10. Proposed Start Date

The start date must be on or after 7/1/2024 but within the 2024 Calendar Year. The initial grant period may be between 12-18 months.

11. Proposed End Date

The end date should fall in Calendar Year 2025. The initial grant period may be between 12-18 months.

12. CoC Program Funding

Select the type of CoC Program funding that is being requested.

*Note - If your project is requesting DV-RRH Bonus funding, please correct your response to question #6.

13. CES Participation

○ Yes ○ No

Will your project participate in a CoC Coordinated Entry Process? If your organization is a victim service provider, as defined in 24 CFR 578.3, will you use an alternate CE process that meets HUD's minimum requirements?

14. HMIS or Comparable Database Participation

○ Yes ○ No

To pass threshold requirements, projects are required to participate in HMIS unless the project is a victim-service agency serving survivors of domestic violence or a legal services agency. These organizations are required to enter data into a comparable database.

15-29. Project Design

15. Project Description and Need (max 3,000 characters)

Please provide the following:

1. A detailed description of how the project will operate and how CoC funding will be used, including: the target population(s) to be served, plan for addressing housing and supportive service needs, proactive steps that will be taken to reintegrate program participants into the community and coordination with other organizations (e.g., federal, state, nonprofit);

2. Describe any evidence-based best practices that will be incorporated into the project; and

3. Convey the project need using supporting data and describe how the project will fill a gap in the CoC.

The information in this description must align with the information entered in other responses of the application.

16. Target Population

○ Chronically Homeless   ○ Veterans   ○ Youth (under 25)

○ Families   ○ Domestic Violence   ○ Substance Use

○ Mental Illness   ○ HIV/AIDS   ○ N/A - Project Serves All Subpopulations

◉ [   ]

Please identify the project's specific population focus. (select all that apply)

17. Leveraging Healthcare Resources
☐ Yes ☐ No

Will this project utilize healthcare resources, such as direct contributions from a public or private health insurance provider and/or provision of health care services by a private or public organization tailored to the participants of the project? ***Attachment required. Bonus points will only be awarded to applicants with acceptable forms of documentation.***

18. Leveraging Housing Resources
☐ Yes ☐ No

Will at least 25% of the units proposed be subsidized through private organizations, state or local governments, faith-based organizations, and/or federal programs other than CoC or ESG programs? ***Attachment required. Bonus points will only be awarded to applicants with acceptable forms of documentation.***

19. Severity of Needs and Barriers Experienced by Participants (select all that apply)

☐ People identified as high acuity through a population-specific needs assessment and triage tool

☐ People experiencing chronic homelessness

☐ People with the longest histories of homelessness

☐ People with multiple disabilities

☐ People with a history of DV/trauma

☐ People coming directly from the streets

☐ People with low or no income

☐ People with criminal histories

☐ People with a current or past history of substance use

☐ People who are at high risk of victimization or illness

☐ People who utilize crisis or emergency services to meet basic needs, including hospitals and jails

☐ People who have significant challenge or functional impairments, including physical, mental, developmental or behavioral health disabilities which require a significant level of support to maintain permanent housing

Please identify which high-needs populations will be served through the proposed project.

20. Movement Into Permanent Housing
○ Yes ○ No

Will the project quickly move participants into permanent housing? If this is a DV project application serving survivors of human trafficking, sexual assault, stalking, and dating violence, select "Yes" if the project will rapidly move program participants into permanent housing after their immediate safety needs have been addressed (e.g., survivor(s) believe they are still in danger and not ready to move into their own permanent housing).

21. Rapid Permanent Housing Placement Description (max 2,000 characters)

Please describe:

1. The actions that will be taken to assist clients with rapidly securing and maintaining permanent housing that is safe and accessible in a manner that fits their needs; and

2. For applicants that have experience operating similar housing projects (e.g. rapid rehousing and scattered site permanent housing), what is the average length of time between project enrollment and housing move-in date? If you don't have a similar housing type project, provide data for other permanent housing programs you are operating.

3. What actions are being taken to reduce the amount of time between project enrollment and housing move-in date?

*If the project will serve DV survivors, please indicate how participants will be moved into permanent housing after their immediate safety needs have been addressed (e.g., survivor(s) believe they are still in danger and not ready to move into their own permanent housing)?

22. Non-Discrimination and Equal Access (max 2,000 characters)

Please indicate if your organization has an anti-discrimination policy in place and describe how the project will ensure privacy, respect, safety, and access for participants regardless of gender identity or sexual orientation.

23. Addressing the Needs of LGBTQ+ Individuals (max 2,500 characters)

Please describe how the project will ensure that all services provided are trauma-informed and have the ability to meet the needs of LGBTQ+ individuals and/or families.

24. Ensuring Accessibility for People with Disabilities (max 2,500 characters)

Please describe:

1. How the project will ensure that all services provided will be accessible to and usable by people with disabilities (i.e. holding meetings in facilities that are physically accessible, ensuring effective communication for individuals with disabilities, auxiliary aids or services and other reasonable accommodations); and

2. The reasonable steps that will be taken to ensure meaningful language access for people with limited English proficiency (LEP).

Housing First

25. Will the project enroll program participants who have the following barriers? (select all that apply)

☐ Having too little or little income

☐ Active or history of substance use

☐ Having a criminal record with exceptions for state-mandated restrictions

☐ History of victimization (e.g. domestic violence, sexual assault, childhood abuse)

☐ None of the Above

All criteria must be selected to meet Housing First requirements.

26. Does the project ensure that participants are not terminated from the program for the following reasons: (select all that apply)

☐ Failure to participate in supportive services

☐ Failure to make progress on a service plan

☐ Loss of income or failure to improve income

☐ Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area

☐ None of the above

All criteria must be selected to meet Housing First requirements.

27. Living Requirements
○ Yes ○ No
Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation?

Will more than 16 persons live in one structure?
○ Yes ○ No

28. Housing First Implementation (max 3,000 characters)

Please describe how the project will implement a Housing First approach, including but not limited to:

1. The process for accepting a new client into the project;

2. Eligibility criteria. Projects must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity;

3. Circumstances where the applicant will terminate a client from the program. Projects must demonstrate a process is in place to ensure exits to homelessness are avoided whenever possible; and

4. How housing and supportive services will be provided to participants (i.e. low barrier, best practices, etc).

29. Housing First Evaluation (max 1,500 characters)

Please describe the tools and methods that will be regularly used to ensure is project is following and maintaining fidelity to a Housing First approach throughout implementation and operation (i.e. HUD's Housing First Assessment Tool).

30- 38. Service Delivery Plan

30. Coordination with Mainstream Programs (max 3,000 characters)

Describe how this project will help participants obtain the benefits for which they are eligible. Additionally, if your organization will coordinate with other partners, include their role in meeting this criterion. The description should include:

(a) Assisting program participants with obtaining and increasing employment income that will lead to successful exits from homelessness (e.g., local employment programs, job training opportunities, educational opportunities);

(b) The type of mainstream services you will assist program participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits);

(c) The type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education); and

(d) Access to healthcare benefits and resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs).

31. Transportation Assistance	**32. Annual Follow Ups**
○ Yes ○ No	○ Yes ○ No
Will this project provide transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? Transportation assistance may include bus passes, rail/subway cards, vehicle owned by the organization, etc.	*Will this project follow-up with participants at least annually to ensure mainstream benefits are received and renewed?*
33. SSI/SSDI Technical Assistance	**34. SOAR Training**
○ Yes ○ No	○ Yes ○ No
Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?	*Has the staff person providing the SSI/SSDI technical assistance completed SOAR training in the past 24 months? If more than one person provides technical assistance, only select "Yes" if all persons have completed the training.*

35. Participative Planning and Implementation (max 3,000 characters)

Please describe:

1. What steps will be taken to ensure that traditionally marginalized populations (such as racial and ethnic minorities and people with disabilities) will be able to meaningfully participate in the project's planning process

2. The specific populations that the project will include, identify community organizations that represent those populations, and describe how the feedback provided by these populations will be included in the planning process.

NOTE: DV projects should also describe the process for involving survivors in the planning process throughout the project's operation.

36. Inclusion of People with Lived Expertise of Homelessness (max 3,000 characters)

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Please describe:

1. Outreach efforts that will be taken to engage people with lived experience in leadership roles and decision making processes;

2. Professional development (i.e. internships, continuing education, skill-based training) and employment opportunities that will be provided to people with lived experience of homelessness; and

3. The process to gather feedback from people the will receive assistance through the CoC program and the steps that will be taken to address challenges raised by people with lived experience.

37. Experience Promoting Racial Equity (max 3,000 characters)

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Please describe:

1. The experience and resources your organization has to effectively address the needs of underserved communities, particularly Black, Indigenous, and other people of color (BIPOC) who are substantially overrepresented in the homeless population. (i.e. successfully working directly with such groups, experience designing or operating programs that equitably benefit such groups, or experience successfully advancing racial equity in other ways); and

2. Your organization's experience soliciting, obtaining, and applying input from such groups when designing, planning, or implementing programs and activities.

38. Advancing Racial Equity (max 3,000 characters)

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Describe how your organization will:

1. Identify barriers to participation (i.e. lack of outreach) faced by people of color overrepresented in the

homeless services system;

2. Steps that will be taken to address these barriers and/or disparities in the provision of assistance to improve racial equity; and

3. The measures the project will have in place to track progress on preventing or eliminating disparities.

Supportive Services for Participants

Applicants requesting funds to provide housing or services to children and youth, with or without families, must establish policies and practices that are consistent with and do not restrict the exercise of rights provided by subtitle B of title VII of the McKinney-Vento Act (42 U.S.C. 11431, et seq.), and other laws (e.g. Head Start, part C of the Individuals with Disabilities Education Act) relating to the provision of educational and related services to individuals and families experiencing homelessness. Projects serving households with children or youth must have a staff person that is designated to ensure children or youth are enrolled in school and connected to the appropriate services within the community.

Reminder: failure to comply with federal education assurances may result in Federal sanctions and significantly reduce the likelihood of receiving funding through the CoC Program Competition.

Acknowledgement
☐ Please check the box that you acknowledge you will be required to meet
the above requirements if you have any qualifying participants.

39. Available Supportive Services

For all supportive services available to participants, indicate who will provide them and how often they will be provided. Do not limit this selection to just supportive services for which CoC Program funding may be requested in your project application–also include supportive services other organizations or grants will provide. If a supportive service is not included from the list, it will be assumed that this service will not be offered to program participants.

Supportive Services	Provider	Frequency

40. Supportive Services Narrative (max 2,000 characters)

Please describe how the supportive services provided through the project will be tailored to each participant's unique needs. Responses should also include how the supportive services provided will ensure successful retention in or help to obtain permanent housing.

41. Housing Type and Location

Housing Type	Total Units	Total Beds

Please select what type of housing this project will utilize.

Indicate the maximum number of units available for project participants at the selected housing site.

Indicate the maximum number of beds available for project participants at the selected housing site.

Dedicated and DedicatedPLUS

A "100% Dedicated" project is a permanent supportive housing project that commits 100% of its beds to chronically homeless individuals and families (see Section III.B.2.b. of the NOFO). If you select "100% Dedicated" all vacancies must be filled with program participants who meet the definition of chronically homeless.

A "DedicatedPLUS" project is a permanent supportive housing project where 100% of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at a minimum, meet ONE of the following criteria (see Section III.B.2.g. of the NOFO) : (1) experiencing chronic homelessness as defined in 24 CFR 578.3; (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project; (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement; (4) residing in transitional housing funded by a joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project; (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or (6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Total Dedicated Chronically Homeless Beds

How many beds of the total beds are dedicated to people experiencing chronic homelessness?

If you selected "100% Dedicated" in the previous question, you must enter all beds as dedicated for individuals and families experiencing chronic homelessness. If you selected "DedicatedPLUS" you can enter the number of beds that will be dedicated CH; but this is not required so long as all program participants who enter the project meet the "DedicatedPLUS"

Project Address

Address Line 1

Address Line 2

City	State	Zip Code

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

42. Project Participants - Persons and Households

If your project serves both persons over age 24 and persons ages 18-24, the numbers entered for both must match the number entered under Households with at Least One Adult and One Child. For example, if your project serves 10 households with adults over the age of 24 and 5 households with persons between the ages of 18 and 24, these two fields added together must equal 15.

Number of Households w/ at Least One Adult & One Child	Number of Adult Households w/out Children	Number of Households w/ Only Children

Total Number of Households
0.00

Characteristics of Households

The number and characteristics of persons that the project is expected to serve should match the total number of units and beds requested.

Population Served	Persons in Households w/ at Least 1 Adult & 1 Child	Adults in Households w/out Children	Persons in Households w/ Only Children	Total
				0
	0	0	0	0.00

43-44. Timeliness / Project Milestones

For each primary project location or structure in the project, enter the number of days from the execution of the grant agreement that each of the following milestones will occur as related to CoC Program funds requested in this project application. If the project has only one location or structure, or no structures, complete only column A. If multiple structures, complete one column for each structure.

Note: To expend funds within statutorily required deadlines, project applicants must be able to begin assistance within 12 months of conditional award. The one exception is for applicants who are conditionally awarded sponsor-based and project-based rental assistance. These conditional award recipients will have 24 months to execute a grant agreement; however, HUD encourages all recipients conditionally awarded funds to begin assistance within 12 months. The estimated schedule should reflect these statutorily required deadlines.

Project Milestones

Please include all four project milestones from the dropdown menu provided. Nonapplicable fields can remain blank or you can enter "0" or "NA".

43. Project Milestone	(A) Days from Execution of Grant Agreement	(B) Days from Execution of Grant Agreement	(C) Days from Execution of Grant Agreement

44. Project Readiness (max 2,000 characters)

Please describe the plan for rapid implementation of the project upon contract execution (if awarded). This should include plans to ensure the project is fully staffed, enrollments begin, and staff support participants in rapid lease up.

45. Project Expansion Information

Project Expansion

○ Yes ○ No

Is this new project application requesting a "Project Expansion" of an eligible renewal project of the same component type?

46-50. Project Ability to Enhance System Performance

46. Length of Time Homeless (max 3,500 characters)

Describe the strategy(ies) that will be utilized to identify and house program participants with the longest experiences of homelessness.

47. Obtainment/Retention of Permanent Housing (max 3,500 characters)

Please describe:

1. The strategy(ies) that will be utilized to ensure participants are assisted to obtain and remain in permanent housing in a manner that fits their needs. An acceptable response will acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure program participants will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed;

2. How your organization will consider the severity of barriers experienced by program participants (i.e. substance use, criminal history, etc.) in order to support placements and retention of permanent housing; and

3. Any successes in this area for projects adminsitered similar to that being proposed in this application.

*If this project will exclusively assist victims of domestic violence, the description must include safety planning addressing the needs of this particular population towards meeting the goal of obtaining and maintaining permanent housing.

48. Reducing Recidivism (max 3,500 characters)

Please describe:

1. Your strategy to reduce returns to homelessness after participants have entered housing;

2. The support will be given to participants to relocate to a new housing unit, if necessary; and

3. Any successes in this area for projects adminsitered similar to that being proposed in the application.

49. Increasing Employment Cash Income (max 3,000 characters)

Please describe:

1. How the project will increase access to employment cash sources;

2. How the project will work with mainstream employment organizations to help people experiencing homelessness increase their cash income; and

3. Any successes in this area for projects adminsitered similar to that being proposed in the application

50. Project Outcomes (max 2,000 characters)

Describe the outcomes that will be used to determine success for this project and how the outcomes will be measured. Outcomes should be directly related to HUD's system performance measures *(i.e. percent of households who retained their housing, percent of households that increased cash and non-employment cash income).*

51. Funding Request

Estimated Funding Available for CoC Bonus and Reallocation: $100,000;

Estimated Funding Available for CoC Bonus: $262,411.

Projects must apply for the full amount available for that funding type.

Indirect Cost Rate
○ Yes ○ No
Does this project propose to allocate funds according to an indirect cost rate?

Federal Debt
○ Yes ○ No
Is the applicant delinquent on any Federal debt?

Funding Request

☐ Leased Units (PSH projects only)   ☐ Leased Structures (PSH projects only)

☐ Rental Assistance (PSH & RRH projects)   ☐ Supportive Services (PSH & RRH projects)

☐ Operating (PSH projects only)   ☐ HMIS (PSH & RRH projects)

Select the costs for which funding is being requested:

52. Match

Program Income as Match
○ Yes ○ No
Will this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant?

Sources of Match Detail

Type of Commitment	Type of Source	Name of Source Commitment	Value of Written Commitment

<div align="right">**$0.00**</div>

Total Value of Cash Commitments	Total Value of In-Kind Commitments

53. Summary Budget

Summary Budget

Please indicate the total assistance requested for each program activity as requested in previous sections.

This information __MUST MATCH__ the total assistance requested for each funding area calculated in the previous sections. Conflicting budget information will result in the loss of points during the evaluation process. Agencies must request the full admin amount available (10% of the project's subtotal costs), which will be split evenly with the City if awarded by HUD.

Total amount available for Reallocation + CoC Bonus: $100,000
- Required admin: $9,091

Total amount available for CoC Bonus: $262,411
Required admin: $23,856

Eligible Costs	Total Assistance Requested for Grant Term
Admin (10% required)	

<div align="right">**Total Assistance Plus Admin Requested: $0.00**</div>

Cash Match	In-Kind Match	Total Match
		0

Your total match must equal 25% of the total assistance being requested, excluding leasing costs.

Total Budget (including match)
$0.00

Budget Narrative (Optional) (max 1,500 characters)

<div style="border:1px solid #ccc; min-height:250px;"></div>

Please provide any additional information relevant to the proposed budget, including funding to be leveraged to support the program from other public/private sources and/or justification for the basis of certain proposed costs in the budget.

Domestic Violence (DV-RRH)

Domestic Violence Rapid Rehousing (DV RRH) Project Application

9. Project Name

Organizations applying to expand an existing project should include the word "Expansion" in their project title.

10. Proposed Start Date

The start date must be on or after 7/1/2024 but within the 2024 Calendar Year. The initial grant period may be between 12-18 months.

11. Proposed End Date

The end date should fall in Calendar Year 2025. The initial grant period may be between 12-18 months.

12. CoC Program Funding

Confirm the type of CoC Program funding that is being requested.

*Note - If your project does not wish to apply for DV-RRH funding, please correct your response to question #6.

13. CES Participation

○ Yes ○ No

Will your project participate in a CoC Coordinated Entry Process? If your organization is a victim service provider, as defined in 24 CFR 578.3, will you use an alternate CE process that meets HUD's minimum requirements?

14. HMIS or Comparable Database Participation

○ Yes ○ No

To pass threshold requirements, projects are required to participate in HMIS unless the project is a victim-service agency serving survivors of domestic violence or a legal services agency. These agencies are required to enter data into a comparable database.

15. Victim Service Providers and Homeless Services Providers Partnership

☐ Yes ☐ No

Will the applicant partner with a local victim service provider or homeless services provider to administer the proposed project? The partnership must be formalized by an MOU or other contractual agreement. *Attachment required. Bonus points will only be awarded to applicants with acceptable forms of documentation.

16-20. Agency Experience Serving DV Survivors

16. Providing Housing to DV Survivors (max 2,500 characters)

*Please describe how your organization **has previously** provided housing to survivors of domestic violence, dating violence, sexual assault, or stalking. Please address each of the following in the response:*

1. Ensured survivors experiencing homelessness were assisted to quickly move into safe affordable

housing;

2. Prioritized survivors - you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;

3. Determined which supportive services survivors were needed;

4. Connected survivors to supportive services; and

5. Moved clients from assisted housing to housing they could sustain–address housing stability after the housing subsidy ends.

17. Ensuring DV Survivor Safety (max 2,500 characters)

*Describe how your organization **has previously** ensured the safety and confidentiality of survivors of domestic violence, dating violence, sexual assault, or stalking experiencing homelessness? The applicant must address the following:*

1. Taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;

2. Making determinations and placements into safe housing;

3. Keeping information and locations confidential;

4. Training staff on safety and confidentially policies and practices; and

5. Taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

18. Evaluating Ability to Ensure DV Survivor Safety (max 2,500 characters)

*Describe how your organization **has previously** evaluated your ability to ensure the safety of DV survivors the project served, including any areas identified for improvement during the course of the proposed project.*

19. Inclusion of Victim-Centered Practices (max 5,000 characters)

*Describe examples of your **organization's experience** using trauma-informed, victim-centered approaches to meet needs of DV survivors by: (applicant must address all 7 areas below)*

1. Prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;

2. Establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;

3. Providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;

4. Emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;

5. Centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;

6. Providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and

7. Offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

20. Meeting Service Needs of DV Survivors (max 5,000 characters)

*Please describe how your organization has **previously:***

1. Provided supportive services to survivors of domestic violence, dating violence, sexual assault, or stalking experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs; and

2. Provided supportive services to survivors in the past.

Examples: –During funding year 2021, ABC Project staff provided the following supportive services to DV survivors:

☐ *Child custody–ABC project assisted DV survivors to pursue child custody by making legal services available through its partner EFG Legal Services, provided transportation, and provided a support group for others experiencing similar challenges. ABC ensured that the survivors' safety needs were addressed by maintaining confidentiality, using harm reduction.*

☐ *Bad Credit History–ABC project used case management to quickly assess whether survivors needed credit repair services, provided through our partner, Credit Repair, Inc., which specializes in assisting survivors to restore their credit, which is often necessary to obtain affordable housing for survivors whose credit has been damaged.*

☐ *Housing Search and Counseling–ABC project employed a housing navigator to identify local landlords and apartments. Using the housing navigator resulted in a 3-week decrease in the amount of time it previously took survivors to locate units.*

☐ *Crisis DV Services–ABC project employed advocates that staff a 24/7 DV crisis helpline and provide trauma-informed support, including safety planning, emergency shelter, and assistance in navigating restraining order processes.*

☐ *Long-term housing stability safety planning–ABC project works with program participants to develop long-term housing safety plans in preparation for the program participant exiting the project, which includes self-advocacy, systems advocacy, legal support, representative support, community accompaniment.*

☐ *Education Services–ABC partnered with a local community college to enroll 5 survivors in GED classes, a 100 percent increase from last year where we did not have the funding to provide this service. Currently there are 10 survivors on the waiting list for future GED classes.*

21-33. Project Design

21. Project Description and Need (max 3,000 characters)

Please provide the following:

1. A detailed description of how the project will operate and how CoC funding will be used, including: the target population(s) to be served, plan for addressing housing and supportive service needs, proactive steps that will be taken to reintegrate program participants into the community and coordination with other organizations (e.g., federal, state, nonprofit);

2. Describe evidence-based best practices that will be incorporated into the project; and

3. Convey the project need using supporting data and describe how the project will fill a gap in the CoC.

The information in this description must align with the information entered in other responses of the application.

22. Survivor Driven Trauma-Informed Care (max 5,000 characters)

This question requires you to provide examples of how your organization __will__ implement the new project, not your experience operating an existing project.

*Though you can provide other examples of how your organization will implement the new project(s), **you must address elements 1 through 7 below.***

Describe in the field below examples of how the new project will:

1. Prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;

2. Establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;

3. Provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;

4. Emphasize program participants' strengths–for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans works towards survivor-defined goals and aspirations;

5. Center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;

6. Provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and

7. Offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

23. Severity of Needs and Vulnerability of Participants

☐ People identified as high acuity through a population-specific needs assessment and triage tool   ☐ People experiencing chronic homelessness

☐ People with the longest histories of homelessness   ☐ People with multiple disabilities

☐ People with a history of DV/trauma   ☐ People coming directly from the streets

☐ People with low or no income   ☐ People with criminal histories

☐ People with a current or past history of substance use   ☐ People who are at high risk of victimization or illness

☐ People who utilize crisis or emergency services to meet basic needs, including hospitals and jails   ☐ People who have significant challenge or functional impairments, including physical, mental, developmental or behavioral health disabilities which require a significant level of support to maintain permanent housing

Please identify which high-needs populations will be served through the proposed project.

24. Movement Into Permanent Housing

○ Yes ○ No

Will the project rapidly move program participants into permanent housing after their immediate safety needs have been addressed (e.g., survivor(s) believe they are still in danger and not ready to move into their own permanent housing)?

25. Rapid Permanent Housing Placement Description (max 2,000 characters)

Please describe:

1. The actions that will be taken to assist clients with rapidly securing and maintaining permanent housing that is safe and accessible in a manner that fits their needs. Applicants should clearly describe how DV survivors will be moved into permanent housing after their immediate safety needs have been addressed (e.g., survivor(s) believe they are still in danger and not ready to move into their own permanent housing).

2. For applicants that have experience operating similar housing projects (e.g. rapid rehousing and scattered site permanent housing), what is the average length of time between project enrollment and housing move-in date? If you don't have a similar housing type project, provide data for other permanent housing programs you are operating.

3. What actions are being taken to reduce the amount of time between project enrollment and housing move-in date?

27. Addressing the Needs of LGBTQ+ Individuals (max 2,500 characters)

Please describe how the project will ensure that all services provided are trauma-informed and have the ability to meet the needs of LGBTQ+ individuals and/or families.

28. Ensuring Accessibility for People with Disabilities (max 2,500 characters)

Please describe:

1. How the project will ensure that all services provided will be accessible to and usable by people with disabilities (i.e. holding meetings in facilities that are physically accessible, ensuring effective communication for individuals with disabilities, auxiliary aids or services and other reasonable accommodations); and

2. The reasonable steps that will be taken to ensure meaningful language access for people with limited English proficiency (LEP).

Housing First

29. Will the project enroll program participants who have the following barriers? (select all that apply)

☐ Having too little or little income

☐ Active or history of substance use

☐ Having a criminal record with exceptions for state-mandated restrictions

☐ History of victimization (e.g. domestic violence, sexual assault, childhood abuse)

☐ None of the Above

All criteria must be selected to meet Housing First requirements.

30. Does the project ensure that participants are not terminated from the program for the following reasons: (select all that apply)

☐ Failure to participate in supportive services

☐ Failure to make progress on a service plan

☐ Loss of income or failure to improve income

☐ Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area

☐ None of the above

All criteria must be selected to meet Housing First requirements.

31. Living Requirements
○ Yes ○ No
Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation?

Will more than 16 persons live in one structure?
○ Yes ○ No

32. Housing First Implementation (max 3,000 characters)

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Please describe how the project will implement a Housing First approach, including but not limited to:

1. The process for accepting a new client into the project;

2. Eligibility criteria. Projects must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity;

3. Circumstances where the applicant will terminate a client from the program. Projects must demonstrate a process is in place to ensure exits to homelessness are avoided whenever possible; and

4. How housing and supportive services will be provided to participants (i.e. low barrier, best practices, etc).

33. Housing First Evaluation (max 1,500 characters)

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Please describe the tools and methods that will be regularly used to ensure is project is following and maintaining fidelity to a Housing First approach throughout implementation and operation (i.e. HUD's Housing First Assessment Tool).

34-46. Service Delivery Plan

34. Coordination with Mainstream Programs (max 3,000 characters)

[ ]

Describe how this project will help program participants obtain the benefits for which they are eligible. Additionally, if you will coordinate with other partners, include their role in meeting this criterion.The description should include:

(a) Assisting program participants with obtaining and increasing employment income that will lead to successful exits from homelessness (e.g., local employment programs, job training opportunities, educational opportunities);

(b) The type of mainstream services you will assist program participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits);

(c) The type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education); and

(d) Access to healthcare benefits and resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs).

Connection to Mainstream Benefits

35. Transportation Assistance
○ Yes ○ No
Will this project provide transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? Transportation assistance may include bus passes, rail/subway cards, vehicle owned by the organization, etc.

36. Annual Follow Ups
○ Yes ○ No
Will this project follow-up with participants at least annually to ensure mainstream benefits are received and renewed?

37. SSI/SSDI Technical Assistance
○ Yes ○ No
Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?

38. SOAR Training
○ Yes ○ No
Has the staff person providing the SSI/SSDI technical assistance completed SOAR training in the past 24 months? If more than one person provides technical assistance, only select "Yes" if all persons have completed the training.

39. Participative Planning and Implementation (max 3,000 characters)

[   ]

Please describe:

1. What steps will be taken to ensure that traditionally marginalized populations (such as racial and ethnic minorities and people with disabilities) will be able to meaningfully participate in the project's planning process

2. The specific populations that the project will include, identify community organizations that represent those populations, and describe how the feedback provided by these populations will be included in the planning process.

NOTE: DV projects should also describe the process for involving survivors in the planning process throughout the project's operation.

40. Plan to Include Survivors with Lived Expertise (max 3,000 characters)

[   ]

Please describe:

1. Outreach efforts that will be taken to engage survivors with lived experience in leadership roles and decision making processes;

2. The plan to involve survivors in policy and program development through the project's operation to address unqiue needs; and

3. The process to gather feedback from survivors currently receiving housing assistance and the steps that will be taken to address challenges raised by people with lived experience

41. Experience Promoting Racial Equity (max 3,000 characters)

[   ]

Please describe:

1. The experience and resources your organization has to effectively address the needs of underserved communities, particularly Black, Indigenous, and other people of color (BIPOC) who are substantially overrepresented in the homeless population. (i.e. successfully working directly with such groups, experience designing or operating programs that equitably benefit such groups, or experience successfully advancing racial equity in other ways); and

2. Your organization's experience soliciting, obtaining, and applying input from such groups when designing, planning, or implementing programs and activities.

42. Advancing Racial Equity (max 3,000 characters)

Describe how your organization will:

1. Identify barriers to participation (i.e. lack of outreach) faced by people of color overrepresented in the homeless services system;

2. Steps that will be taken to address these barriers and/or disparities in the provision of assistance to improve racial equity; and

3. The measures the project will have in place to track progress on preventing or eliminating disparities.

Supportive Services for Participants

Applicants requesting funds to provide housing or services to children and youth, with or without families, must establish policies and practices that are consistent with and do not restrict the exercise of rights provided by subtitle B of title VII of the McKinney-Vento Act (42 U.S.C. 11431, et seq.), and other laws (e.g. Head Start, part C of the Individuals with Disabilities Education Act) relating to the provision of educational and related services to individuals and families experiencing homelessness. Projects serving households with children or youth must have a staff person that is designated to ensure children or youth are enrolled in school and connected to the appropriate services within the community.

Reminder: failure to comply with federal education assurances may result in Federal sanctions and significantly reduce the likelihood of receiving funding through the CoC Program Competition.

Acknowledgement
☐ Please check the box that you acknowledge you will be required to meet the above requirements if you have any qualifying participants.

43. Available Supportive Services

For all supportive services available to participants, indicate who will provide them and how often they will be provided. Do not limit this selection to just supportive services for which CoC Program funding may be requested in your project application–also include supportive services other organizations or grants will provide. If a supportive service is not included from the list, it will be assumed that this service will not be offered to program participants.

Supportive Services	Provider	Frequency

44. Supportive Services Narrative (max 2,000 characters)

Please describe how the supportive services provided through the project will be tailored to each participant's unique needs. Responses should also include how the supportive services provided will ensure successful retention in or help to obtain permanent housing.

45. Housing Type and Location

Housing Type	Total Units	Total Beds
Please select what type of housing this project will utilize.	*Indicate the maximum number of units available for project participants at the selected housing site.*	*Indicate the maximum number of beds available for project participants at the selected housing site.*

Project Address

Address Line 1

Address Line 2

City   State   Zip Code

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

46. Project Participants - Persons and Households

If your project serves both Persons over age 24 and Persons ages 18-24, the numbers entered for both

must match the number entered under Households with at Least One Adult and One Child. For example, if your project serves 10 households with adults over the age of 24 and 5 households with persons between the ages of 18 and 24, these two fields added together must equal 15.

Number of Households w/ at Least One Adult & One Child	Number of Adult Households w/out Children	Number of Households w/ Only Children

Total Number of Households
0.00

Characteristics of Households

The number and characteristics of persons that the project is expected to serve should match the total number of units and beds requested.

Population Served	Persons in Households w/ at Least 1 Adult & 1 Child	Adults in Households w/out Children	Persons in Households w/ Only Children	Total
				0
	0	0	0	0.00

47-48. Timeliness / Project Milestones

For each primary project location or structure in the project, enter the number of days from the execution of the grant agreement that each of the following milestones will occur as related to CoC Program funds requested in this project application. If the project has only one location or structure, or no structures, complete only column A. If multiple structures, complete one column for each structure.

Note: To expend funds within statutorily required deadlines, project applicants must be able to begin assistance within 12 months of conditional award. The one exception is for applicants who are conditionally awarded sponsor-based and project-based rental assistance. These conditional award recipients will have 24 months to execute a grant agreement; however, HUD encourages all recipients conditionally awarded funds to begin assistance within 12 months. The estimated schedule should reflect these statutorily required deadlines.

Project Milestones

Please include all four project milestones from the dropdown menu provided. Nonapplicable fields can remain blank or you can enter "0" or "NA".

47. Project Milestone	(A) Days from Execution of Grant Agreement	(B) Days from Execution of Grant Agreement	(C) Days from Execution of Grant Agreement

48. Project Readiness (max 2,000 characters)

Please describe the plan for rapid implementation of the project upon contract execution (if awarded). This should include plans to ensure the project is fully staffed, enrollments begin, and staff support participants in rapid lease up.

49. Project Expansion Information

Project Expansion
○ Yes ○ No
Is this New project application requesting a "Project Expansion" of an eligible renewal project of the same component type?

50-54. Project Ability to Enhance System Performance

50. Length of Time Homeless (max 3,500 characters)

Describe the strategy(ies) that will be utilized to identify and house program participants with the longest experiences of homelessness.

51. Obtainment/Retention of Permanent Housing (max 3,500 characters)

Please describe:

1. The strategy(ies) that will be utilized to ensure participants are assisted to obtain and remain in

permanent housing in a manner that fits their needs. An acceptable response will acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure program participants will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed;

2. How you will consider the severity of barriers experienced by program participants (i.e. substance use, criminal history, etc.) in order to support placements and retention of permanent housing; and

3. Any successes in this area for projects administered similar to that being proposed in this application.

*If this project will exclusively assist victims of domestic violence, the description must include safety planning addressing the needs of this particular population towards meeting the goal of obtaining and maintaining permanent housing.

52. Reducing Recidivism (max 3,500 characters)

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Please describe:

1. The strategies that will be utilized to reduce returns to homelessness after participants have entered housing;

2. The support will be given to participants to relocate to a new housing unit, if necessary; and

3. Any successes in this area for projects adminsitered similar to that being proposed in the application.

53. Increasing Employment Cash Income (max 3,000 characters)

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Please describe:

1. How the project will increase access to employment cash sources;

2. How the project will work with mainstream employment organizations to help people experiencing homelessness increase their cash income; and

3. Any successes in this area for projects administered similar to that being proposed in the application

54. Project Outcomes (max 2,000 characters)

Describe the outcomes that will be used to determine success for this project and how the outcomes will be measured. Outcomes should be directly related to HUD's [system performance measures](#) (i.e. percent of households who retained their housing, percent of households that increased cash and non-employment cash income).

55. Funding Request

Estimated Total Funding Available for DV Bonus: $203,752

Indirect Cost Rate
○ Yes ○ No
Does this project propose to allocate funds according to an indirect cost rate?

Federal Debt
○ Yes ○ No
Is the applicant delinquent on any Federal debt?

Funding Request
☐ Rental Assistance

☐ Supportive Services

☐ HMIS

Select the costs for which funding is being requested:

56. Match

Program Income as Match
○ Yes ○ No
Will this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant?

Sources of Match Detail

Type of Commitment	Type of Source	Name of Source Commitment	Value of Written Commitment

$0.00

Total Value of Cash Commitments	Total Value of In-Kind Commitments

57. Summary Budget

Summary Budget

Please indicate the total assistance requested for each program activity as requested in previous sections.

*This information **MUST MATCH** the total assistance requested for each funding area calculated in the previous sections. Conflicting budget information will result in the loss of points during the evaluation process. Agencies must request the full admin amount available (10% of the project's subtotal costs), which will be split evenly with the City if awarded by HUD.*

Total amount available for DV Bonus: $203,752
Required admin: $18,523

Eligible Costs	Total Assistance Requested for Grant Term
Admin (10% required)	

Total Assistance Plus Admin Requested: $0.00

Cash Match	**In-Kind Match**	**Total Match**
		0

Your total match must equal 25% of the total assistance being requested, excluding leasing costs.

Total Budget
$0.00

Budget Narrative (Optional) (max 1,500 characters)

Please provide any additional information relevant to the proposed budget, including funding to be leveraged to support the program from other public/private sources and/or justification for the basis of certain proposed costs in the budget.

Attachments

Attachments

Please attach all required supporting documentation and other relevant materials related to your application.

SAM Registration
Please upload documentation providing evidence that your organization has active SAM clearance at the time of application submission.

Nonprofit Documentation
Nonprofit status is documented by submitting either: (1) a copy of the Internal Revenue Service (IRS) final determination letter providing tax-exempt status under Section 501(c)(3) of the IRS Code (preferred); or (2) a certification from a licensed CPA that the organization meets each component of the definition of a private nonprofit organization as defined by 24 CFR 578.3.

Approved Indirect Cost Rate (Optional)
Project applicants requesting to utilize a Federally approved indirect cost rate for billing may attach the approved agreement.

HUD 50070 Drug Free Workplace
Access the form here: https://www.hud.gov/sites/documents/50070.PDF

Match Commitment
Please attach a match letter and/or Memorandum of Understanding (MOU) as documentation of your organization's match commitment if available at the time of application submission. While not required upon submission of the application, all match documentation is due to the City no later than 9/20/23.

Review

Certification

A. For all projects: Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.   It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.   It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.   It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.   If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.   It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR part 578 or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

15-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

Applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provide

Applicant Certification
☐ I certify that I have been duly authorized by the applicant to submit this
Applicant Certification and to ensure compliance. I am aware that any false,
ficticious, or fraudulent statements or claims may subject me to criminal, civil,
or administrative penalties . (U.S. Code, Title 218, Section 1001)

Certification

Does Everything Look Right?

Please review your application for completeness and accuracy.

Once you submit, you will no longer be able to make changes or edits to your application.

Submit

Renewal Application Certification

Authorization

☐ The above-named applicant hereby submits a new project application for inclusion in the City of Pasadena 2023 application for the Department of Housing and Urban Development Continuum of Care Homeless Assistance Program competition. The applicant further agrees on behalf of the above named representative, I certify that: The information, statements, and attachments included in this application are, to the best of my knowledge and belief, true and correct. I possess the legal authority to submit this application on behalf of the entity identified in the signature block.

Name of Authorized Representative   **Title**

First   Last

Signature of Authorized Representative   **Date**