

Pasadena CoC Board Meeting Minutes

MINUTES

Wednesday September 14, 2022

Present: **Jhoana Hirasuna**, Shepherds Pantry; **Sieglinde von Deffner**, Housing for Health; **Cory Patterson**, Lived Experience Advisory Panel (LEAP); **Tammy Marashlian**, United Way of Greater Los Angeles; **Dan Davidson**, Rosebud Coffee; **Margaret Martinez**, ChapCare;; **Jennifer O'Reilly-Jones**, City of Pasadena; **Diana Trejo**, City of Pasadena; **Daniel Cole**, City of Pasadena

Absent: Will Watts, Legal Aid Foundation of Los Angeles

Welcome

RENEWAL AND NEW COC PROJECT APPEALS

Jenni provided an update that a new deadline was created for renewal project appeals because scores were revised following the identification of a conflict of interest. New projects also had the opportunity to appeal the score assigned to their application. No appeals were received for either renewal or new projects by the designated deadlines.

Action Items:	Person(s) Responsible
N/A – Information item only	N/A

STEP UP REALLOCATION

Three projects (Step Up, CoC Rental Assistance and CoC Rental Assistance Consolidated) were flagged for a reallocation discussion due to underspending. The CoC Rental Assistance and CoC Rental Assistance Consolidated grants were voted on at the 9/8/22 Board meeting, but no vote was provided for Step Up.

Staff's recommendation is not to reallocate any of Step Up's funding since underspending was related to the program's ramp up in 2019 since the budget is primarily rental assistance. The underspending for Step Up's most recent grant term was less than 5%. Overall, the agency is doing well and there doesn't seem to be a need for any improvement plan or corrective action here.

Dan motioned not to reallocate Step Up's PSH funding or require a spending plan and Jhoana seconded the motion.

- In favor: Tammy M., Jhoana H., Cory P., Dan D., and Margie M.
- Recused: Sieglinde V.
- Absent: Will W.

Action Items:	Person(s) Responsible
City to notify Step Up in writing that the Board has voted not to reallocate any of the program's funding during the competition.	Diana Trejo

NEW PROJECT APPLICATIONS

The city released a Request for Applications (RFA) for new CoC projects on 8/12, a workshop was held on 8/16 and applications were due on 8/31. An evaluation panel met on 9/8 and preliminary scores were sent out to applicants on 9/9. No appeals were received by the 9/13 deadline.

In total, 2 applications were received for DV Bonus funding, 2 applications were received for Reallocation funding and 3 applications were received for CoC Bonus funding. Volunteers of America Los Angeles

(VOALA) is being recommended for inclusion as the DV Bonus project (94% score - 132.3/140). Both projects received for Reallocation were strong, however Step Up lost 10 points because they did not receive the leveraging housing resources points. Union Station is being referred for the CoC Bonus project, which will provide supportive services at an existing PSH site (Centennial Place).

The applications recommended for inclusion in the CoC application are as follows:

- DV Bonus (1 project): VOALA Rapid Rehousing (RRH), expansion of last year's award.
- Reallocation (2 projects): USHS supportive services at Centennial Place and Step Up expansion of existing rental assistance program.
- CoC Bonus (1 project): USHS supportive services at Centennial Place

Jhoana motioned to approve all the new project scores as presented and to include the 4 new projects in the CoC Consolidated application for DV Bonus, Reallocation & CoC Bonus funding. Dan seconded the motion.

- In favor: Cory P., Dan D., Tammy M., and Jhoana H.
- Recused: Sieglinde V. and Margie M.
- Absent: Will W.

Action Items:	Person(s) Responsible
Staff to submit final CoC Application to HUD by 9/30/22	Diana Trejo

FINAL PROJECT RANKING

The 3 parts of the CoC application include:

1. Project applications (renewal and new)
2. Consolidated application (narrative responses to questions about how the CoC functions and system performance)
3. Project ranking (all projects)

HUD funds the programs included in the project ranking in two different passes. Tier 1 is 95% of the CoC's annual renewal demand, so most of the renewal projects fall into this tier. Tier 2 is where the competition comes in. The CoC typically has 1 project that is in the straddle position where part of it falls in Tier 1 and part of it falls in Tier 2, which is where the strategy comes in. The CoC usually puts our bonus projects in Tier 2 because we want to protect the funding we already have in our portfolio and preserve existing programs. DV Bonus is ranked last because there is a separate process for DV bonus funding, which is scored in a different way.

Staff mostly use the scores from the project applications to rank the projects. Staff put our 2 projects that were awarded in the FY21 competition and haven't started yet in ranked positions 1 and 2. These projects were not part of the renewal process this year because they have not begun operating. Staff also put the Reallocation projects at the top because these are programs that don't exist yet and were created out of underspending. For the project included in the straddle position, we want to make sure that most of the projects don't fall in Tier 2. If a project is entirely in Tier 2, they are more at risk for HUD pulling the existing funding. Staff elected to put the CoC Rental Assistance in the straddle position because of the program's size and most of the funding will fall in Tier 1 with a small portion falling into Tier 2. If the ranking were strictly by scores, the DV-SSO project would have fallen entirely in Tier 2 and Hestia House would be in the straddle. This is the best strategy staff came up with and overall Pasadena is a high scoring CoC that has never had a program lose funding from being in the straddle. Staff also ran this by Joe Colletti, the CoC application consultant and he agreed this was a good approach.

Dan noted the proposed ranking makes sense but questioned the DV-SSO was ranked higher (#13) than VOALA's DV Bonus project (#16). Jenni clarified that VOALA's DV Bonus project is a new project competing against all the other CoC's projects in the nation. And noted that reallocation is the safest mechanism to

create new projects versus putting a new bonus project in tier 1 instead of tier 2. In this scenario, the CoC would risk losing a renewal project altogether.

Cory motioned to approve the project ranking as presented by staff which was seconded by Dan.

- In favor: Cory P., Dan D., Tammy M., and Jhoana H.
- Recused: Sieglinde V. and Margie M.
- Absent: Will W.

Action Items:	Person(s) Responsible
Staff to submit final CoC Application to HUD by 9/30/22	Diana Trejo

Next Meeting

When TBD – Diana to send a Doodle Poll in the coming weeks.

Where Zoom