



HOUSING DEPARTMENT

ADDENDUM TO RFA DOCUMENTS

REQUEST FOR APPLICATIONS: Emergency Solutions Grant (ESG) Program

RFA RELEASE DATE: 3/17/20

ADDENDUM NUMBER: 2

ISSUE DATE OF ADDENDUM: 3/24/2020

To all potential applicants,

This addendum is issued to modify the previously released Emergency Solutions Grant document and is hereby made a part of the Request for Applications. Please attach this addendum to the documents in your possession.

CHANGES TO THE RFA

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Change to Deadline for Submissions Section (2) from:

Parties interested in responding to the RFA are asked to complete and submit one (1) electronic copy at <https://pasadenapartnership.org/esg-rfa> and one (1) original hard copy (marked "Original") with completed RFA and exhibits that were submitted online by **5:00 p.m. on Wednesday April 8, 2020...**

Original applications can be hand delivered or mailed, so long as mail-in submissions are postmarked by April 8, 2020. All supporting documents must be included in the submissions with wet signatures when required.

Is amended to read:

Parties interested in responding to the RFA are asked to complete and submit one (1) electronic copy at <https://pasadenapartnership.org/esg-rfa> and one (1) original hard copy (marked "Original") with completed RFA and exhibits that were submitted online by **5:00 p.m. on Wednesday April 22, 2020...**

Original applications can be hand delivered or mailed, so long as mail-in submissions are postmarked by **April 22, 2020**. All supporting documents can be submitted with electronic signatures in the interim. Wet signatures may be required after the time of application submission if an application is recommended for funding.

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Change to Deadline for RFA Questions and Mandatory Workshop from:

All requests for technical assistance and questions must be submitted on or before **Wednesday April 1, 2020**.

Is amended to read:

All requests for technical assistance and questions must be submitted on or before **Wednesday April 15, 2020**.

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Change to Anticipated Timeline from:

RFA Released	Mandatory Workshop	Last Day for Questions	Application Deadline	Evaluation Committee	Notification to Applicants
March 17, 2020	March 19 at 10:00 a.m.	April 1, 2020	April 8 at 5:00 p.m.	April 15, 2020	April 17, 2020

Is amended to read:

RFA Released	Mandatory Workshop	Last Day for Questions	Application Deadline	Evaluation Committee	Notification to Applicants
March 17, 2020	March 19 at 10:00 a.m.	April 15, 2020	April 22 at 5:00 p.m.	April 29, 2020	May 1, 2020

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Change to Specific Requirements for each Section of the Application from:

“ESG Application” shall include a completed original application form as submitted on the Pasadena Partnership website with wet signatures.

Is amended to read:

“ESG Application” shall include a completed original application form as submitted on the Pasadena Partnership website. ~~with wet signatures.~~

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Change to Specific Requirements for each Section of the Application from:

APPLICANT must complete and submit one (1) ELECTRONIC COPY at <https://pasadenapartnership.org/2020-esg-program/> and One (1) ORIGINAL application as

submitted online with wet signatures to the Pasadena Department of Housing (649 N. Fair Oaks Ave, Suite 202).

Is amended to read:

APPLICANT must complete and submit one (1) ELECTRONIC COPY at <https://pasadenapartnership.org/2020-esg-program/> and One (1) ORIGINAL application as submitted online ~~with wet signatures~~ to the Pasadena Department of Housing (649 N. Fair Oaks Ave, Suite 202).

If you have any questions or concerns, please contact Jennifer O'Reilly-Jones at joreillyjones@cityofpasadena.net