

# CoC Board Meeting

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## MINUTES

May 19, 2016

### In Attendance

Anna Jacobsen, City of Pasadena, Housing & Career Services; Anne Lansing, City of Pasadena, Housing & Career Services; Jennifer Addington, City of Pasadena Libraries; Tashera Taylor, Foothill Unity Center, Emily Bradley, United Way; Michael Johnson, City of Pasadena Department of Public Health

### Review of Governance Charter

Presenter: Anne Lansing

The Governance Charter includes policies as they relate to the Board on pages 8-9. The CoC Board is relatively new and been active for almost two years now. It is comprised of at least 5 members, be composed of an uneven number, include at least one homeless or formerly homeless individual, and should include at least one representative from an ESG recipient organization. In Pasadena, the ESG recipient organization is the City of Pasadena, so Anne serves as staff to the board. CoC Board members serve staggered terms of three (3) years. Absent reappointment or a new appointment, Board Members may continue to serve indefinitely following the end of their term with no limit on terms of service.

The Board approved to amend the Governance Charter, changing the board terms to starting in May 2016. The Board was also asked to start thinking about who would like to be Chair and Co-Chair – responsibilities will be added to the Governance Charter.

Action Items:	Person Responsible:
Review HUD's policy on Anne as non-voting staff member	Anne Lansing
Revise Governance Charter to terms in May 2016 and add chair responsibilities	Anna Jacobsen
Review Governance Charter and send suggested changes	Board Members
Start thinking about who you would like to be Chair	Board Members

## CoC Application Review

Presenter: Anne Lansing

### Review and Approval of 2016 Continuum of Care Application Letter of Intent

The CoC Application consists of a section on the CoC's plan to end homelessness, the effectiveness of the CoC, as well as applications from each project. Historically the CoC application was essentially a renewal application with a bonus restricted to a specific activity (usually PSH). Beginning 5-6 years ago HUD starting placing more emphasis on performance measures. Three to four years ago HUD put CoCs on notice that they could put forth applications that are low-performing and not best-practice but HUD reserves the right to not fund them. More recently, HUD began instituting Tier 1 & Tier 2 system based on performance. There is no guarantee of funding of Tier 1 projects but they are safer than the Tier 2 projects. Once the money is lost, it's lost forever to the CoC. CoCs can try to increase funding with annual permanent housing bonuses but those are based on a percentage of your funding.

Because the best practice is funding primarily permanent supportive housing (PSH) projects, the Pasadena CoC reallocated the last transitional housing project last year to coordinated entry which relies on the VI-SPDAT (commonly used assessment tool). Passageways (the old entry point for CoC, bricks and mortar) \$952,000 reallocated two years ago which would have been lost this year. Street outreach has been much more effective than this model which required people to come in to the location. As a result, all of our projects are PSH, HMIS, and Coordinated Entry. This means that PSH projects end up in Tier 2. Last year's Tier 2 included Hestia House (transitional aged youth, grant year Feb-Jan and don't have guarantee of funding until ~5-6 months into the year) and Alliance for Housing & Healing (Persons with HIV/AIDS but will consider housing people without HIV/AIDS). Last year all of our projects in Tier 1 & 2 were funded last year but the bonus project for TBRA was not funded.

### CoC Timeline

We have begun the 2016 CoC application process. The first step is the Registration Process which has been submitted. There is the possibility of the need to reallocate a PSH project based on the LOI

Action Items:	Person Responsible:
Email LOI to Board	Anne Lansing
Email approval of LOI to Anne by May 26 (and any changes or questions)	Board Members

## Progress on Opening Doors Target Populations

Presenter: Anne Lansing

### Veterans

- Great success, went from 89 in 2011 to 44 in 2016 (51% decrease)
- Primarily because the allocation of resources, funding has been targeted towards homeless veterans
- In SPA 3, there is a group that meets bi-weekly to discuss a by-name list

### Chronically Homeless

- This is our biggest challenge, we will not meet the opening doors goal of ending chronic homelessness by 2017

### Families

- Great success, 71% decrease since 2013
- About 5 years ago was the BWS stopped accepting families but it began going down after this closure
- Primary change has been RRH

### Unaccompanied Youth

- Relatively small percent of homeless population
- Growing partially because there is a more concerted effort to count this population

Action Items:	Person Responsible:
Send a copy of VI-SPDAT to Board	Anna Jacobsen

## Next Meeting

Wednesday, June 29<sup>th</sup> at 10:00am